



Clementi Town Secondary School

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21 June 2024

Dear Parents/Guardian of Secondary 4 and 5 Students,

I look forward to seeing all our Clementeens back in school next Monday, 24 June 2024. Ahead of the new school term, I would like to provide important information on school activities and operations that may involve your child/ward. This will help you and your child/ward to plan ahead as they endeavor to start well and start right.

START WELL AND START RIGHT

1. Attire and Grooming

On the first day of school next Monday, all students will report punctually at the school hall before 7.35am **in full school uniform with school tie**. Students are reminded to report to school wearing the prescribed school attire as stated in the Student Handbook daily. Students should also be well-groomed to school expectations. The school tie must also be worn during Monday mornings when students gather in the assembly venues. With the school tie on, the collar of the shirt or blouse must be buttoned and the tie to be of waist length. Please refer to **Annex A** for detailed attire and grooming standards. **From Tuesday, 25 June onwards**, we will continue with the policy that has been implemented since Term 2, where students are allowed to wear half uniform due to the climate phenomena which are expected to bring warmer and drier conditions to Singapore from June to October 2024.

2. Adjustments to Semester 2 Timetable Timings

A new timetable for Semester 2 will be made available to all students before school reopening. Students can check for updates in their Level Google Classrooms from Saturday, 22 June 2024 onwards.

3. Early Dismissal on Wednesday 3 July 2024 due to National Examination

The GCE O Level Listening Comprehension Examination for Mother Tongue Languages & Mother Tongue Language "B" syllabus will be held on **Wednesday 3 July 2024**. All Sec 3 Higher Mother Tongue students and Sec 4 and 5 students who are taking these subjects, have to sit for this examination. To prepare the examination venues in the school and to ensure a conducive environment, all students will be dismissed at **12.40pm** on that day.

4. SDL Days from Tuesday 23 July to Thursday 25 July due to National Oral Examination

Starting from this year, the GCE N and O Level Oral Examinations for English Language, GCE N Level Oral Examination for Mother Tongue Languages and GCE O Level Oral Examinations for Higher Mother Tongue Languages and Mother Tongue Languages "B" will be held on three full days from Monday 22 July to Friday

26 July 2024. To facilitate and ensure a conducive environment for the conduct of the three full-day national oral examinations between 23 July and 25 July, the school will be having SDL days from **Tuesday 23 July to Thursday 25 July 2024**. Students will be required to complete the lessons given to them in accordance to the lessons in their timetable on each day.

5. Remedial classes for identified students

Our school will conduct remedial classes for identified students from Sec 1 to 5 in Terms 3 and 4 in the afternoons. Remedial classes are meant to address learning gaps for students who require extra coaching and support. Parents/guardians of identified students will be informed by their respective subject teachers through Parents Gateway. The students are strongly encouraged to make use of these sessions to reinforce their learning.

Besides remediation, students may also approach their subject teachers for Friday afternoon consultation sessions to clarify their understanding of their academic subjects.

The following is the schedule for remediation and afternoon consultations in Semester 2:

Level	Remedial Schedule	Friday Afternoon Consultations
Sec 1 and 3	Term 3, Weeks 6 - 10 Term 4, Week 1 (Tuesdays and Thursdays)	Term 3, Weeks 1 - 10 Term 4, Weeks 1 - 2
Sec 2	Term 3, Weeks 1 - 10 Term 4, Week 1 (Tuesdays and Thursdays)	Term 3, Weeks 1 - 10 Term 4, Weeks 1 - 2
Sec 4NA/NT	Term 3, Weeks 1 - 4 & Weeks 8 - 10 (Monday, Tuesday, Wednesday & Thursday)	Term 3, Weeks 1 - 10 Term 4, Week 1 (Monday to Friday)
Sec 4E/5NA	Term 3, Weeks 1 - 9 (Monday, Tuesday, Wednesday & Thursday)	Term 3, Weeks 1 - 10 Term 4, Week 1 (Monday to Friday)

6. CT VeloCT (Thursday, 4 July)

The school will be organising the return of VeloCT which is an Annual Mass Run on Thursday, 4 July 2024 from 7.30am to 11.00am at West Coast Park. No academic lessons will be held that day and students will report directly at West Coast Park Grand Lawn that morning. Through the activity, we hope that the students will engage in healthier living and at the same time, foster a deeper House identity and sense of belonging to the school. Parents/Guardians are cordially invited to join us. Please indicate your interest [here](#) by 27 June 2024.

7. Public and School Holidays in Term 3

For ease of reference, the table below shows the public and school holidays in Term 3.

Youth Day school holiday	Monday, 1 July
National Day public holiday*	Friday, 9 August

Teachers' Day school holiday**	Friday, 30 August
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*National Day Celebration will take place on Thursday, 8 August.

**Teachers' Day Celebration will take place on Thursday, 29 August.

School will end earlier on both days. More details will be given nearer to the actual date.

NATIONAL AND SCHOOL PRELIMINARY EXAMINATIONS

8. Schedule of GCE N and O Level Oral Examinations for English Language and Mother Tongue Languages

The National Oral Examinations will take place during the period shown below. Your child/ward would be informed of his/her assigned date.

	English Language	Mother Tongue Languages	CL'B' Syllabus	Higher Mother Tongue Languages
N Level	22 Jul to 26 Jul	23 Jul to 25 Jul	-	-
O Level	22 Jul to 26 Jul	4 Jul to 12 Jul	23 Jul to 25 Jul	23 Jul to 26 Jul

If your child/ward falls ill on the day of his/her oral examination, he/she should inform his/her CCAP and his/her subject teacher so that another slot during the oral examination period can be arranged.

To facilitate and ensure a conducive environment for the conduct of the three full-day national oral examinations between 23 July and 25 July, the school will be having SDL days from **Tuesday 23 July to Thursday 25 July 2024**.

9. GCE O Level Listening Comprehension Examination for Mother Tongue Language & Mother Tongue Language B (Wednesday 3 July 2024)

The above examination will be held on **Wednesday 3 July 2024**. **Candidates will be dismissed from lessons at 12.40pm**. Details will be given to the candidates through subject teachers and posted on Google Classroom.

10. Schedule of School Preliminary Examination and National Examination

For your advance notice and planning, please take note of the following dates of the written examinations. The School Preliminary Examination Schedule will be made available to the respective groups of students and parents/guardians one month before the scheduled start. Students will also receive their national examination schedule (including listening comprehension examinations) and briefing in school.

	School Preliminary Examination (Science Practical papers)	School Preliminary Examination (Written papers)	National Examination (Written papers)
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N(A) & N(T) Level	NIL	26 Jul to 7 Aug 2024	9 Sep to 19 Sep 2024, & 30 Sep to 8 Oct 2024
O Level	12 Aug, 15 Aug, 19 Aug, 21 Aug	22 Aug to 28 Aug 2024, & 9 Sep to 13 Sep 2024	17 Oct to 11 Nov 2024

SAFETY, SECURITY & HEALTH MATTERS

11. Management of C+/Ag+ Students

As part of the endemic COVID-19 new norm, infection waves are inevitable. We need the cooperation from parents to assist us in preventing possible high infections in the school.

Do follow the below guidelines:

- **If your child is unwell:** seek medical attention and/or stay home to rest (regardless of ART result).
- **If your child is well:** return to school (regardless of ART result). If your child has mild symptoms or test Ag+ but has no symptoms, he/she should exercise social responsibility and minimise close physical contact with others in large group settings and wear a mask when in school or public places. If your child's COVID-19 condition is not getting better or has deteriorated, he/she should seek medical treatment.

12. Temperature Taking Exercise (Wednesday, 3 July 2024)

The school will be conducting a Temperature Taking Exercise on 3 July 2024. The Temperature Taking Exercise is conducted twice yearly and aims to:

- maintain schools' preparedness to re-activate the temperature-taking regime should the need arise; and
- educate students on personal responsibility for their own health and social responsibility.

Students with trigger temperature of 38°C and above will be brought out from their class to the Sickbay. Parents will be informed and are to have their child brought to the doctor.

We urged parents to ensure and remind your child to have their personal thermometer placed in the school bag at all times.

13. Update of Students Particulars

The school urged all parents to notify your child's CCAP **by the end of Term 3 Week 1** if there is a change of your child's particulars such as:

- Contact information (including addresses, contact numbers and contact details of parents/legal guardian/caregiver)
- Commuter Status
- Health Declaration

14. Haze Situation affected by extended drier periods between June and October

Singapore could be affected by transboundary haze between June and October if there is prolonged dry weather leading to a rise in hot spots and smoke haze activities in the region. To prepare for the possible haze situation, parents should keep the school informed if your child has pre-existing lung or heart conditions, such as asthma. Do ensure that your child brings their medications (such as inhaler for asthma)

and have these medications close to them. Parents should seek medical attention for your child if they are unwell. Parents should note the daily 24-hr air quality forecast issued by NEA during the haze period so that you may raise any specific concerns to the attention of your child's CCAP. You can find the 24-hr air quality on NEA's Haze Portal (<https://www.haze.gov.sg>) and 'myENV' mobile app.

The haze situation may vary across the different parts of Singapore which is reflected in the varying 24-hr PSI and 1-hr PM2.5 readings across the five regions tracked by NEA. Our school will monitor the haze situation closely and make localised decisions based on the situation in the area and adjust the level of outdoor activities accordingly.

15. Conclusion

In Term 3, our Clementeens will have much to look forward to, ranging from regular SDL days to special activities such as CT Fitness Run, National Day and Teachers' Day celebrations. All these experiences add to the richness of school life, in addition to academic learning, and builds their bonds with peers, seniors and memories of school life.

While our Secondary 4 and 5 students will face some stress as they gear up in their preparations for the national examinations, we hope they will take the advice and good habits which have been shared with them during CCE lessons. In school and at home, let us partner together to encourage our students to plan early, pace their revision and take steps for their mental and physical wellbeing, such as eating healthily, exercising and spending quality time with family and loved ones.

As my staff and I work towards nurturing your child/ward holistically in school, I seek your continued support and understanding to partner us in educating your child/ward. When we work together on both the school and home front in establishing learning routines, emphasising school values and appropriate behaviours, our students benefit the most. I thank you in advance.

Yours sincerely,

Mdm Rasidah Rahim
Principal(*This is an electronic letter. No signature is required.*)

CTSS Attire & Grooming Standards

Girls

Blouse and Skirt

- Blouse to be neatly tucked with school badge visibly seen.
- Skirt must be at knee-length.

Hair

- Long hair which is beyond the shoulder must be plaited, tied up into a ponytail or a bun in black hair accessories.
- Hair is not dyed or highlighted.

Face

- Face is free of make-up, eyelash extension and piercing.
- No coloured contact lens.
- Only one pair of plain ear-studs is allowed on the ear lobes.

Hands

- Fingernails are trimmed.
- No coloured nails / Henna.



General

Socks

- Socks must be all white and visibly worn.

Shoes

- Shoes must be all white.

Boys

Shirt and Shorts/Pants

- Shirt to be neatly tucked with school badge visibly seen.
- Pants must not be folded or tapered. The cuff of the pants must cover ankles and socks.

Hair

- Neat, simple and short hairstyle.
- Hair is not dyed or highlighted.

Face

- Free from any facial hair and piercing.
- No coloured contact lens.
- No ear-studs is allowed on the ear lobes.

Hands

- Fingernails are trimmed.