



Clementi Town Secondary School

10 Clementi Avenue 3, Singapore 129904

Tel: 6777-7362

Fax: 6778-9543

Email: ctss@moe.edu.sg

Website: <http://clementitownsec.moe.edu.sg>

22 June 2022

Dear Parents/Guardian of Secondary 4 and 5 Students,

I look forward to seeing all our Clementeens back in school next Monday, 27 June 2022. Ahead of the new school term, I would like to provide important information on school activities and operations that may involve your child/ward. This will help you and your child/ward to plan ahead as they endeavor to start well and start right.

START WELL AND START RIGHT

1. Attire and Grooming

On the first day of school next Monday, all students will report punctually at 7.35am in the full school uniform. Students are reminded to report to school wearing the prescribed full school uniform daily. Students should also be well-groomed to school expectations. The school tie must also be worn during Monday mornings when students gather in the assembly venues. With the school tie on, the collar of the shirt or blouse must be buttoned and the tie to be of waist length. Please refer to **Annex A** for detailed attire and grooming standards.

2. Temperature Taking Exercise (Monday, 27 June to Wednesday, 29 June 2022)

We will be conducting the temperature taking exercise for the school on 27 to 29 June 2022. Students are reminded to bring their personal thermometers. Do ensure that the thermometers are in working condition.

UPDATE ON SCHOOL PROGRAMMES & SCHEDULES

3. Adjustments to Semester 2 Timetable Timings

A new timetable for Semester 2 will be made available to all students before school reopening. Students can check for updates in their Level Google Classrooms from Friday, 24 June 2022 onwards.

As the Sec 1 to 3 students will have SDL Days on Even Fridays in Term 3, we have shifted the Character and Citizenship Education 1 (CCE1) lessons from Fridays to Tuesdays. CCE1 lessons, which involve mass assembly programmes and discussions, are more suited for in-person lessons. As a result of this change, the dismissal timings for Tuesdays and Fridays are now:

- **Tuesdays: 2.20 pm instead of 2.40 pm**
- **Fridays: 1.00 pm instead of 12.40 pm**

In addition, please note that while Sec 1 to 3 students will have regularly scheduled SDL Days on Even Fridays in Term 3, Sec 4 and 5 students are not involved. The school is retaining in person lessons for our graduating students as they complete the prescribed learning before preparation for school preliminary and national examinations.

4. Early Dismissal on Tuesday 5 July 2022 due to National Examination

The GCE O Level Listening Comprehension Examination for Mother Tongue Language & Mother Tongue Language B will be held on **Tuesday 5 July 2022**. To prepare the examination venues in the school and to ensure a conducive environment, there will be early dismissal on that day. **Examination candidates will be dismissed from lessons at 12.50pm while all other students who are not taking the examination will be dismissed at 1.15 pm.**

5. Cyber Wellness Week (Monday, 4 July to Friday, 8 July)

Theme: Responsibility in the Cyber Space and Discerning Online Content

Cyber Wellness in Character and Citizenship Education (CCE) focuses on the well-being and safety of our students as they navigate the cyberspace. To complement the CCE lessons, our Peer Support Leaders and Tech Champions will lead in activities during the Cyber Wellness week to emphasise the importance of consuming balanced online content, taking action to overcome online filter bubbles and having a positive presence in the cyber community.

Activities include an interactive skit organised by the Cyber Security Agency of Singapore and informative tips shared through the video lessons by National Cyber Wellness Advocacy Challenge. To encourage Clementeens to have a positive presence in the cyber community, the Peer Support Leaders and Tech Champions will also take the lead in inspiring their peers to be an upstander and sign up as Cyber Watch Volunteers. Through the activities, we hope all Clementeens will gain knowledge and skills to be a safe and responsible user of technology.

6. Racial Harmony Day cum Sports Carnival (Friday, 15 July)

CT Mosaic: Fiesta of Fun, Food & Family

The school will be commemorating Racial Harmony Day together with the Sports Carnival on Friday, 15 July 2022. No academic lessons will be held on that day. In its place, a wide range of activities such as sports, traditional games, virtual reality games and e-Sports, will be held in the school that morning. There will also be a food bazaar with traditional food items provided for by our Parents Support Group. Through the activities, we hope that students will get to foster a deeper sense of belonging to the school.

7. Remedial classes for identified students (Tuesdays and Thursdays)

Our school will hold remedial classes for identified students from Sec 1 to 5 in Term 3 on Tuesday and Thursday afternoons. Remedial classes are meant to address learning gaps for students who require extra coaching and support. Parents/guardians of identified students will be informed by their respective subject teachers through Parents Gateway. The students are strongly encouraged to make use of these sessions to reinforce their learning.

Level	Schedule
Sec 1 - 3	Term 3, Weeks 1 - 8
Sec 4NA/NT	Term 3, Weeks 1 - 4
Sec 4E/5NA	Term 3, Weeks 1 - 7

Other than remedials, sometimes students may have some queries about topics they are currently learning. We encourage Clementeens to approach their subject teachers to clarify in a timely way, such as through requesting for a short consultation session at a mutually feasible time after school or via email.

8. Public and School Holidays in Term 3

For ease of reference, the table below shows the public and school holidays in Term 3.

Youth Day school holiday	Monday, 4 July
Hari Raya Haji public holiday	Monday, 11 July
National Day public holiday	Tuesday, 9 August
National Day school holiday*	Wednesday, 10 August
Teachers' Day school holiday**	Friday, 2 September

*National Day Celebration will take place on Monday, 8 August. School will end earlier on that day. More details will be given nearer to the actual date.

**Teachers' Day Celebration will take place on Thursday, 1 September. School will end earlier on that day at 10.30am.

NATIONAL AND SCHOOL PRELIMINARY EXAMINATIONS

9. Schedule of GCE N and O Level Oral Examinations for English Language and Mother Tongue Languages

The National Oral Examinations will take place during the period shown below. Your child/ward would be informed of his/her assigned date.

	English Language	Mother Tongue Languages	CL'B' Syllabus	Higher Mother Tongue Languages
N Level	12 July to 18 July	3 Aug to 5 Aug	-	-
O Level	21 July to 1 August	7 to 18 Jul	6 Jul	15 to 17 Aug

If your child/ward falls ill on the day of his/her oral examination, he/she should inform his/her CCAP and his/her subject teacher so that another slot during the oral examination period can be arranged.

10. GCE O Level Listening Comprehension Examination for Mother Tongue Language & Mother Tongue Language B (Tuesday 5 July 2022)

The above examination will be held on **Tuesday 5 July 2022**. Examination candidates will be dismissed from lessons at **12.50pm**. Details will be given to the candidates through subject teachers and posted on Google Classroom.

11. Schedule of School Preliminary Examination and National Examination

For your advance notice and planning, please take note of the following dates of the written examinations. The School Preliminary Examination Schedule will be made available to the respective groups of students and parents/guardians one month before the scheduled start. Students will also receive their national examination schedule (including listening comprehension examinations) and briefing in school.

	School Preliminary Examination (Written papers)	National Examination (Written papers)
N(A) & N(T) Level	25 Jul to 4 Aug 2022	14 Sep to 22 Sep 2022, 3 Oct to 13 Oct 2022
O Level	29 Aug to 31 Aug 2022, 12 Sep to 19 Sep 2022	17 Oct to 14 Nov 2022

HEALTH & SAFETY MATTERS

12. Health Screening (Monday, 27 June to Wednesday, 13 July)

Health Promotion Board (HPB) will be conducting the annual school health screening at our school from 27 June to 13 July 2022. During this visit, age-appropriate health screening and/or immunisation will be provided for your child. More information will be provided by HPB regarding the screening your child will undergo.

13. School Emergency Exercise

With the easing of Safe Management Measures, the school will be planning for a School Emergency Exercise in Term 3. The School Emergency Exercise will aim to prepare our students and staff in responding to emergency situations.

14. Safe Management Measures

The school will align our Safe Management Measures (SMMs) with that of the national posture. All students and staff will continue to wear their mask when they are under shelter including walking along the corridor. Mask-off are only applicable for outdoor activities i.e. CCA and PE. For mass assemblies in the hall or at the

quadrangle, students and staff will also have their mask on at all times. We encourage parents to remind your child to observe SMMs and to have an extra mask and personal thermometer in their bags.

15. Unwell due to COVID-19

Notwithstanding the easing of SMMs, the school will continue to monitor students who are reported unwell due to COVID-19. To ensure that your child's attendance is recorded accurately, parents are to inform your child's CCAP if your child will be missing school due to COVID-19. If you have seen a doctor, please send a copy of the Medical Certificate to the CCAP. Or if your child/ward will not be seeing a doctor, please write the his/her name & date of test on the ART kit and to take a photo of the ART kit result with your child's EZLink card placed beside it. Do follow closely to the health protocols as specified in the table below.

<p>Protocol 1:</p> <p>If you are unwell</p>	<p><u>High-risk individuals or those with severe significant symptoms</u></p> <ul style="list-style-type: none"> ● To undergo both ART and polymerase chain reaction (PCR) test. ● Those with severe symptoms: the doctor will convey you to hospital for further assessment. ● For the rest: the doctor will advise you to immediately return home and self-isolate in a room while waiting for your test result. ● If you test positive, MOH will contact you on your recovery journey. If assessed suitable you may recover under MOH's Home Recovery Programme. Otherwise, you will be conveyed to a care facility. <p><u>Low-risk individuals with mild symptoms:</u></p> <ul style="list-style-type: none"> ● Primary care doctors to administer healthcare ART. ● If positive, refer to Protocol 2.
<p>Protocol 2:</p> <p>If you are well and test positive, or your condition assessed to be mild by a doctor</p>	<ul style="list-style-type: none"> ● Self-isolate at home for at least 72 hours. ● If well, may exit self-isolation and resume normal activities upon a negative self-administered ART result. ● Those who continue to test ART positive to continue to self-isolate and self-test daily until: <ul style="list-style-type: none"> ■ your child obtains a negative ART result; or ■ until 12PM on Day 7 (for vaccinated individuals and children below 12 years old) or Day 14 (for unvaccinated/ partially vaccinated individuals aged 12 years old and above). ● No Medical Certificate (MC) from a doctor if no symptoms. If a doctor has assessed you to have a mild condition, your child will be issued an MC. ● Return to the doctor or call 995 in emergency situations if symptoms worsen or do not improve with time.

16. Haze Situation affected by extended drier periods between June and October

Singapore could be affected by transboundary haze between June and October if there is prolonged dry weather leading to a rise in hot spots and smoke haze activities in the region. To prepare for the possible

haze situation, parents should keep the school informed if your child has pre-existing lung or heart conditions, such as asthma. Do ensure that your child brings their medications (such as inhaler for asthma) and have these medications close to them. Parents should seek medical attention for your child if they are unwell. Parents should note the daily 24-hr air quality forecast issued by NEA during the haze period so that you may raise any specific concerns to the attention of your child's CCAP. You can find the 24-hr air quality on NEA's Haze Portal (<https://www.haze.gov.sg>) and 'myENV' mobile app.

The haze situation may vary across the different parts of Singapore which is reflected in the varying 24-hr PSI and 1-hr PM2.5 readings across the five regions tracked by NEA. Our school will monitor the haze situation closely and make localised decisions based on the situation in the area and adjust the level of outdoor activities accordingly.

17. Conclusion

In Term 3, our Clementeans will have much to look forward to, ranging from regular SDL days to special activities such as Cyber Wellness Week, RHD cum Sports Carnival, National Day and Teachers' Day celebrations. All these experiences add to the richness of school life, in addition to academic learning, and builds their bonds with peers, seniors and memories of school life.

While our Secondary 4 and 5 students will face some stress as they gear up in their preparations for the national examinations, we hope they will take the advice and good habits which have been shared with them during Term 2's Wellbeing Week as well as through CCE lessons. In school and at home, let us partner together to encourage our students to plan early, pace their revision and take steps for their mental and physical wellbeing, such as eating healthily, exercising and spending quality time with family and loved ones.

As my staff and I work towards nurturing your child/ward holistically in school, I seek your continued support and understanding to partner us in educating your child/ward. When we work together on both the school and home front in establishing learning routines, emphasising school values and appropriate behaviours, our students benefit the most. I thank you in advance.

Yours sincerely,

Mdm Rasidah Rahim
Principal

(This is an electronic letter. No signature is required.)

CTSS Attire & Grooming Standards

Girls

Blouse and Skirt

- Blouse to be neatly tucked with school badge visibly seen.
- Skirt must be at knee-length.

Hair

- Long hair which is beyond the shoulder must be plaited, tied up into a ponytail or a bun in black hair accessories.
- Hair is not dyed or highlighted.

Face

- Face is free of make-up, eyelash extension and piercing.
- No coloured contact lens.
- Only one pair of plain ear-studs is allowed on the ear lobes.

Hands

- Fingernails are trimmed.
- No coloured nails / Henna.



General

Socks

- Socks must be all white and visibly worn.

Shoes

- Shoes must be all white.

Boys

Shirt and Shorts/Pants

- Shirt to be neatly tucked with school badge visibly seen.
- Pants must not be folded or tapered. The cuff of the pants must cover ankles and socks.

Hair

- Neat, simple and short hairstyle.
- Hair is not dyed or highlighted.

Face

- Free from any facial hair and piercing.
- No coloured contact lens.
- No ear-studs is allowed on the ear lobes.

Hands

- Fingernails are trimmed.