



Clementi Town Secondary School

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Dear Parents/Guardians of Sec 1 to 3 students,

UPDATES ON TERM 4 SCHOOL ACTIVITIES

1 We would like to update you on the schedule of key school activities taking place in Term 4.

Sec 1 and 3 English and Mother Tongue Languages Oral Exams; Sec 2N(T) and Sec 2 Chinese "B" Mother Tongue Languages Oral Exam (26 September to 30 September 2022)

2 The English and Mother Tongue Languages Oral Exams will be held between 26 September and 30 September 2022, after curriculum hours. The Sec 2N(T) and Sec 2 Chinese "B" Syllabus students will also sit for this Mother Tongue Language Oral Exam. The marks for the oral exams will be factored into the students' end-of-year exam marks for both English and Mother Tongue Languages respectively. Students will be informed of their assigned date and time by their subject teachers.

Sec 1, 2 and 3 End-of-Year (EOY) Written Examinations

3 The period of Sec 1, 2 and 3 EOY written examinations is from 3 Oct (Monday) to 13 Oct 2022 (Thursday). The detailed examination schedule has been disseminated to your child/ward. Separate announcement on Parents Gateway was also posted earlier. On the day when students do not have any examination during the period stated above, they do not need to come to school.

Marking Day & Promotion Day for Sec 1, 2 and 3

4 Marking Day is on 14 Oct 2022 (Friday) and Promotion Day is on 25 Oct 2022 (Tuesday). On both dates, students do not need to come to school.

Post-Exam Enrichment Activities (21 Oct, 26 Oct, 27 Oct 2022)

5 To cater to the developmental needs of our Sec 1 to 3 students, and to nurture school values in them through friendly competition and play, the school has planned for enrichment programmes and Inter-House activities on 21, 26 and 27 October as part of their Clementeen Experience. These include the Differently-Abled Sports Programme, where our Secondary 1 students learn about adaptability, empathy and respect from our Team Singapore para-athletes; the Inter-CCA Junior Masterchef, where our Secondary 2 students will team up with their CCAPs to whip up yummy dishes; and the Grit Festival, where our Secondary 3 students will learn ways to manage challenges and failures, and hear from invited speakers in a human library format.

End-of-Year Parent-Staff Interaction (Friday, 28 October 2022)

6 Our End-of-Year Parent-Staff Interaction (PSI) will be held face-to-face this year with the CCA Parent and Subject Teachers. An announcement will be put up on Parents Gateway to invite you to book your meeting time with the CCA Parent and/or Subject Teachers in October 2022. You will meet the CCA Parent and/or Subject Teacher on 28 October 2022 (Friday), together with your child / ward. There will be no lessons that day. We seek your understanding in advance to be punctual and keep to the duration of the appointments arranged. This is so that the appointments for all parents can be conducted in good time.

Last Day of School for Sec 1, 2 and 3

7 The last day of school for Sec 1, 2 and 3 students will be on 28 Oct 2022 (Friday), which is also Parent-Staff Interaction. This is to facilitate the conduct of GCE O Level national examinations. Majority of students would not need to report to school after this date, unless there are school-approved small group activities. Students who need additional academic support to be more ready for the next level of studies may be required to come back to school or be assigned online learning. Details for relevant students/groups will be provided to parents/guardians using Parents Gateway.

Purchase of Textbooks and Uniforms

8 The textbook list and uniform order form for Sec 2, Sec 3 and Sec 4 (2023) students will be distributed by 28 Oct 2022 (Friday). Parents will also be able to retrieve a copy of the textbook list from the school website. Pacific Bookshop Pte Ltd and My Uniform Shop (Asia) Pte Ltd will offer online sales of textbooks and uniforms respectively. Parents are encouraged to purchase textbooks and uniforms via their e-commerce platform. Instructions for online purchases and walk-in purchases will be provided in the textbook list and uniform order form. Do keep a lookout for them. For purchasing of textbooks and uniforms from the school, please limit the numbers of people entering the school to no more than 2 (i.e. a parent and a student). Please refer to the scheduled operating date and time for the bookshop/uniform as stipulated within the textbook list.

2023 MOE or School-based Financial Assistance Scheme

9 Application for the 2023 MOE or School-based Financial Assistance Scheme (FAS) will commence from 17 Oct 2022 (Monday). The 2023 MOE FAS application hardcopy form will be provided to all students under the 2022 MOE FAS. The MOE FAS and School-based FAS application forms can also be found on the School website from 17 Oct 2022.

School Safety and Security

10 All drive-in and walk-in parents must adhere to the following security procedure before entering the school compound:

- a. Report to the Security;
- b. Register your purpose of visit;
- c. Declare your health and wellbeing;
- d. Follow through with Temperature Taking;
- e. Paste the sticker provided by the Security Guard visibly on shirt/blouse.

This will facilitate the school in tracking visitors during an emergency. We thank you for your cooperation in advance.

Conclusion

11 While my staff and I continually seek to create a conducive environment for meaningful learning and caring relationships in the school community, your partnership is most important. As we move towards the school examination period, some of our Clementeans may feel anxious. They may also have expectations of themselves to achieve and will likely be facing more stress than before. Let us play a supportive role to our child/ward. I would like to end with some suggestions below:

- a. guide them to have sufficient rest daily (preferably between 7 to 8 hours).
During rest, the brain is organising and processing the input received earlier in the day, and storing the learning in long-term memory. When students are well-rested, they are better able to focus the next day.
- b. manage their stress through taking part in activities that the family enjoys together.
For example, exercise, taking walks or spending some time with your child on an area of his/her interest can be relaxing and provide the recharge he/she needs.

- c. break up the revision tasks using the *pomodoro technique*.

This technique can help them to organise their learning into manageable chunks, feel confident to get started, and build momentum. You can find out about the *pomodoro technique* as well as other personal productivity ideas which the school has shared with all students in Term 3, as part of Self-Initiated Learning, [here](#).

Yours sincerely,

Mdm Rasidah Bte Rahim

Principal

(This is an electronic letter. No signature is required.)