



Clementi Town Secondary School

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26 June 2021

Dear Parents/Guardian of Secondary 4/5 Students,

The school will reopen for Term 3 next Monday 28 June 2021. I look forward to receiving our Sec 4/5 Clementeens for in-person schooling.

In this Term 3 letter, I will provide updates on school operations and activities in the school calendar that may involve your child/ward. I hope this will help you and your child/ward to plan ahead as they endeavor to start well and start right.

1. COVID-19 School Safe Management Measures

The school will continue to take measures which are aligned to the national posture so as to ensure the safety of all our staff, students and stakeholders. School safe management measures will continue to be practised as follows:

- a. daily visual screening will be carried out when our students enter the school grounds through the respective allocated gates;
- b. daily temperature and attendance taking in the classroom;
- c. daily physical check on students' Trace Together Token or App in the handphone;
- d. parents/guardian who are driving-in are only allowed for dropping-off or picking-up; those who are waiting for their child/ward are to park at Carpark A and are to remain inside the vehicle;
- e. parents/guardian who are walking in to school to meet teachers or administrative matters must complete their visitor declaration, Trace Together-Safe Entry Check-in and temperature taking at the guard post;
- f. staggered dismissal will be implemented on Tuesdays and Fridays as the last period in the timetable on these days is the same for all students;
- g. students are expected to return home immediately after school dismissal and not loiter at public areas.

We seek parents/guardian's partnership in reinforcing good hygiene habits such as handwashing, safe distancing, wearing of face mask on at all times in school and when in public areas with your child/ward.

2. Continued Importance of Practising Social Responsibility

We seek your cooperation to practise social responsibility by keeping your child/ward at home and informing the school by calling our general line (tel: 6777 7362) in any of these situations:

- a. **you have a household member aged 6 years and above (latest) with flu-like symptoms (e.g. fever, cough, sore throat, runny nose).** The unwell household member should seek immediate medical

attention. Your child/ward should not come to school and will be placed on Approved Absence from school, until the household member's Covid-19 test result is reported to be negative.

- b. **you have a household member who is issued a Home Quarantine Order (HQO).** Your child/ward should not come to school if the HQO is served at the same place of residence of our student. Your child/ward will be placed on Leave of Absence until the end of HQO or until the person under quarantine moves out to serve the QO in another location.
- c. **your child/ward or you have a household member who is identified for mandatory testing due to Covid-19 cluster.** Your child/ward should not come to school and will be placed on Approved Absence from school, until the individual's Covid-19 test result is reported to be negative.

(The above does not apply to household members who are healthcare workers and in other sectors who undergo rostered routine testing.)

- d. **your child/ward is unwell with flu-like symptoms or has a fever of 38°C and above.** Please bring him/her to see a doctor as soon as possible for medical advice; do not send your child/ward to school. He/she should only return to school at the end of the duration stated on the medical certificate (MC) and with evidence of a negative Covid-19 test result.

For a student who has been on MC due to flu-like symptoms and is unable to provide evidence of a negative Covid-19 test result by the end of the MC, he/she will be placed on Approved Absence for a further 5 day period after the end date stated on the MC.

3. Adjustments to Semester 2 Timetable Timings

The school is making some adjustments to the timing of the last period in the school timetable. This move comes after a review of our timetable structure, so as to ensure the periods in our weekly timetables are of similar duration. In summary, the changes are:

Days in both odd and even weeks	Last period in the school timetable
Monday Wednesday Thursday	3.00pm (instead of 3.05pm previously)
Tuesdays	2.10pm (instead of 1.55pm previously)
Fridays	12.40pm (instead of 12.45pm previously)

4. Public and School Holidays in Term 3

For ease of reference, the table below shows the public and school holidays in Term 3.

Youth Day school holiday	Monday, 5 July
Hari Raya Haji public holiday	Tuesday, 20 July
National Day public holiday	Monday, 9 August
National Day school holiday	Tuesday, 10 August
Teachers' Day school holiday*	Friday, 3 September

*Teachers' Day Celebration will take place on Thursday, 2 September. School will end earlier on that day at 10.30am.

5. GCE O Level Listening Comprehension Examination for Mother Tongue Language & Mother Tongue Language B

This national examination will be held on **Tuesday 6 July 2021**. All candidates will be briefed on this examination beforehand. On the day of the examination, candidates will be dismissed from lessons at 12.25pm so that they have sufficient time to take their lunch and refresh themselves before the examination.

In connection with the Student Vaccination Exercise, students taking this examination should avoid having vaccination on 6 July. This is because there is only one Listening comprehension examination per year. If there is a clash, parents/guardians are advised to reschedule their child/ward's vaccination appointment.

6. Schedule of GCE N and O Level Oral Examinations for English Language and Mother Tongue Languages

The National Oral Examinations will take place during the period shown below. Your child/ward has already been informed of his/her assigned date.

	English Language	Mother Tongue Languages	CL'B' Syllabus	Higher Mother Tongue Languages
N Level	12 to 16 Jul	29 Jul to 2 Aug	-	-
O Level	22 Jul to 2 Aug	8 to 16 Jul	7 Jul	11 to 13 Aug

If your child/ward falls ill on the day of his/her oral examination, he/she should inform the EL or MTL teacher so that another slot during the oral examination period can be arranged.

If your child/ward's oral national examination clashes with the appointment date for the first or second dose of their vaccination, changes to their oral examination dates within the oral examination window can also

be accommodated where possible, or else new appointment dates for the vaccination can also be scheduled. Special Consideration may be applicable if rescheduling is not possible. Parents/students should provide evidence of the vaccination appointment to facilitate this.

7. Schedule of School Preliminary Examination and National Examination

For your advance notice and planning, please take note of the following dates of the written examinations. The School Preliminary Examination Schedule will be made available to the respective groups of students and parents/guardians one month before the scheduled start. Students will also receive their national examination schedule (including listening comprehension examinations) and briefing in school.

	School Preliminary Examination (Written papers)	National Examination (Written papers)
N(A) & N(T) Level	26 Jul to 5 Aug 2021	15 Sep to 23 Sep 2021, 4 Oct to 14 Oct 2021
O Level	30 Aug to 1 Sep 2021, 13 Sep to 20 Sep 2021	18 Oct to 15 Nov 2021

8. Conclusion

We would want our students and staff to learn and work in a safe and conducive environment. Socially responsible practices and safe management measures are critical in ensuring school remains open and accessible to all students. Thus, I seek your support in emphasising good hygiene habits and personal responsibility such as mask wearing and handwashing with your child/ward. Together, we can sustain a positive and safe environment of learning in CTSS. My staff and I look forward to your continued partnership in the growth of our Clementeens throughout Term 3.

Yours sincerely,

Mrs Helen Tan-Lee
Principal

(This is an electronic letter. No signature is required.)